



FORWARD PLAN OF DECISIONS

1 November 2010 - 29 April 2011

This Edition of the Forward Plan Supersedes ALL Previous Editions

A handwritten signature in black ink, appearing to read "Paul Carter", is centered on the page.

Leader of the County Council - Paul Carter
Published by Democratic Services

This Forward Plan lists “Key Decisions” which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. The Plan also contains reference to other proposed decisions, which although not Key Decisions are nonetheless significant in terms of their outcomes.

Please use the contact details given to let us know your views.

FORWARD PLAN OF DECISIONS

Each month the Council publishes a Forward Plan of Decisions expected to be taken during the following six months.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at www.kent.gov.uk at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council’s website.

Paper copies will be made available by contacting Andrew Ballard (telephone 01622 694297 or email andrew.ballard@kent.gov.uk).

The Kent County Council Cabinet Members are:	
Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr Roger Gough	Cabinet Member for Corporate Support Services & Performance Management
Mr John Simmonds	Cabinet Member for Finance
Mr Graham Gibbens	Cabinet Member for Adult Social Services
Mr Nick Chard	Cabinet Member for Environment, Highways & Waste
Mr Kevin Lynes	Cabinet Member for Regeneration & Economic Development
Mrs Sarah Hohler	Cabinet Member for Children, Families & Education
Mr Mike Hill	Cabinet Member for Community Services
Mr Alan Marsh	Cabinet Member for Public Health & Innovation

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

FORWARD PLAN SUMMARY

Summary of all forthcoming executive decisions in month order

Month			
Date	Subject Matter	Decision Maker	Page No.
November by Cabinet			
November 2010	Batch 2 Academies 10/01478	Cabinet	6
November 2010	Duke of York Academy - Approval to submit Outline Business Case 10/01481	Cabinet	8
November 2010	Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the Christchurch Academy and proceed through the New Project Approval Process - 10/01482	Cabinet	10
November 2010	Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the John Wallis Church of England Academy and proceed through the New Project Approval Process - 10/01483	Cabinet	12
November 2010	Batch 2 Academies - approval of appointment of Preferred Bidder to deliver the Batch 2 Academies and to progress to the finalisation of the Final Business Case - 10/01484	Cabinet	14
November 2010	Kent Children's Trust Governance Framework 10/01528	Cabinet	16
November 2010	Autumn Budget Statement	Cabinet	18
November 2010	A2 Cyclopark Project 10/01494	Cabinet	20
November by Individual Cabinet Member			
November 2010	Proposed change of age-range for Newington CE Primary School, Sittingbourne by the closure of the maintained nursery unit from 24 April 2011 - 10/01485	Cabinet Member for Children, Families and Education	22
November 2010	Proposed New Primary School On The Goat Lees Estate, Ashford - 10/01527	Cabinet Member for Children, Families and Education	24

Between November 2010 and December 2010	East Kent Waste Project: Partner agreements 10/01507	Cabinet Member for Environment, Highways and Waste	26
Between November 2010 and December 2010	East Kent Waste Project - 1001501	Cabinet Member for Environment, Highways and Waste	28
November 2010	Inclusive Design & Place-making Technical Appendix - 10/01526	Cabinet Member for Environment, Highways and Waste	30
November 2010	To agree fees in respect of applications to divert or stop up public rights of way under provisions contained within the Town and Country planning Act 1990 - 10/01541	Cabinet Member for Environment, Highways and Waste	32
November 2010	Technical Directive	Cabinet Member for Environment, Highways and Waste	34
November 2010	Barrier & Pedestrian Guardrailing Policy	Cabinet Member for Environment, Highways and Waste	36
November 2010	Signs & Road Markings Policy	Cabinet Member for Environment, Highways and Waste	38
November 2010	Passive Safety Policy	Cabinet Member for Environment, Highways and Waste	40
November 2010	The Edenbridge Centre - 10/01531	Cabinet Member for Communities	42
November 2010	Treatment of jointly-owned property in the residential charging calculation - 10/01553	Cabinet Member for Adult Social Services	44
November 2010	The Future of Day Opportunities for People with Learning Disabilities in Ashford - 10/01545	Cabinet Member for Adult Social Services	46
November 2010	Tendering of the KCC Asbestos Surveys & Resultant works framework - 10/01487	Cabinet Member for Corporate Support Services and Performance Management	48
Not before November	Land Registry Tunbridge Wells - 10/01546	Cabinet Member for Corporate Support Services and Performance	50

2010		Management	
November 2008	Kent Thameside Strategic Transport Programme - 07/01108	Cabinet Member for Regeneration and Economic Development, Cabinet Member for Environment, Highways and Waste, Leader of the Council, Cabinet Member for Finance	52
December by County Council			
December 2010	Bold Steps for Kent - The Medium Term Plan to 2014 - 10/01544	County Council	54
December 2010	A New Operating Framework (working title)	County Council	56
December by Individual Cabinet Member			
December 2010	St John's Library Sevenoaks - 10/01502	Cabinet Member for Communities	58
December 2010	Archives and Local History Service Development Plan - 10/01525	Cabinet Member for Communities	60
January by Cabinet			
Not before January 2011	Care Quality Commission Annual Performance Assessment Rating – 2009/10	Cabinet	62
January 2011	Details of Provisional Grant Settlement	Cabinet	64
January by Individual Cabinet Member			
January 2011	Review Funding Formula for Schools	Cabinet Member for Children, Families and Education	66
January 2011	The Future of Older Persons' Provision in Kent County Council – Blackburn Lodge, Sheerness - 10/01508	Cabinet Member for Adult Social Services	68
January 2011	The Future of Older Persons' Provision in Kent County Council – Bowles Lodge, Hawkhurst - 10/01511	Cabinet Member for Adult Social Services	70
January 2011	The Future of Older Persons' Provision in Kent County Council – Cornfields, Dover - 10/01512	Cabinet Member for Adult Social Services	72
January 2011	The Future of Older Persons' Provision in Kent County Council – Doubleday Lodge, Sittingbourne - 10/01509	Cabinet Member for Adult Social Services	74
January 2011	The Future of Older Persons' Provision in Kent County Council – Kiln Court,	Cabinet Member for Adult Social	76

	Faversham - 10/01510	Services	
January 2011	The Future of Older Persons' Provision in Kent County Council – Ladesfield, Whitstable - 10/01514	Cabinet Member for Adult Social Services	78
January 2011	The Future of Older Persons' Provision in Kent County Council – Manorbrooke, Dartford - 10/01513	Cabinet Member for Adult Social Services	80
January 2011	The Future of Older Persons' Provision in Kent County Council – Sampson Court, Deal - 10/01515	Cabinet Member for Adult Social Services	82
January 2011	The Future of Older Persons' Provision in Kent County Council – The Limes, Dartford - 10/01516	Cabinet Member for Adult Social Services	84
January 2011	The Future of Older Persons' Provision in Kent County Council – Wayfarers, Sandwich - 10/01504	Cabinet Member for Adult Social Services	86
February by Cabinet			
February 2011	Draft for Cabinet: Budget and council tax level for 2011/12 and Medium Term Plan 2011-15	Cabinet	88
February by County Council			
February 2011	Budget and council tax level for 2011/12 and Medium Term Plan 2011-15	County Council	90
February by Individual Cabinet Member			
February 2011	Proposed Revision of Rates Payable and Charges Levied for Adult Services in 2011-2012 - 10/01554	Cabinet Member for Adult Social Services	92
Not before February 2011	Inclusive Design & Place-making Technical Appendix for the Kent Design Guide (December 2005)	Cabinet Member for Environment, Highways and Waste	94
March by Individual Cabinet Member			
March 2011	Closure of Kingsmead Primary school and Diocesan & Payne Smith CE Primary School and their replacement with a new Voluntary controlled primary school	Cabinet Member for Children, Families and Education	96
April by County Council			
April 2011	Local Transport Plan for Kent 2011-16	County Council	98
April by Cabinet			
April 2011	Directorate and Service Unit Business Plans 2011/12	Cabinet	100

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 10/01478</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Batch 2 Academies 10/01478</p> <p>The Decision needed: Batch 2 Academies - approval is sort to submit the Outline Business Case to Partnerships for Schools/DEF for the Knole Academy and proceed through the New Project Approval Process</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: November 2010</p> <p>Reason if Key Decision Significant service developments, reduction, changes in delivery</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? N/A</p> <p>Who is it necessary to consult? N/A</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Yes – CFE POSC Learning & Development</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes, Medium Term Plan</p> <p>Closing date for consultation/receiving comments:</p>

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:
Grahame Ward- Director Capital Programme and Infrastructure Group
Email Grahame.ward@kent.gov.uk

Support documents

Affordability sections Exempt

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 10/01481</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Duke of York Academy - Approval to submit Outline Business Case 10/01481</p> <p>The Decision needed: Duke of York Academy – Approval to submit Outline Business Case to Partnerships for Schools/DEF and commence Procurement from the National Framework to select a Contractor to deliver the Academy works</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: November 2010</p> <p>Reason if Key Decision Significant service developments, reduction, changes in delivery</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? N/A</p> <p>Who is it necessary to consult? N/A</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Yes – CFE POSC Learning & Development</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p>

Yes, Medium Term Plan

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Grahame Ward - Director Capital Programme and Infrastructure Group

Email:Grahame.ward@kent.gov.uk

Support documents

Affordability sections Exempt

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 10/01482</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the Christchurch Academy and proceed through the New Project Approval Process - 10/01482</p> <p>The Decision needed: Batch 2 Academies - seeks approval to submit the Outline Business Case to Partnerships for Schools/DFE for the Christchurch Academy and proceed through the New Project Approval Process</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: November 2010</p> <p>Reason if Key Decision Significant service developments, reduction, changes in delivery</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? N/A</p> <p>Who is it necessary to consult? N/A</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</p>

Yes – CFE POSC Learning & Development

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes, Medium Term Plan

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Grahame Ward - Director Capital Programme and Infrastructure Group
Email Grahame.ward@kent.gov.uk

Support documents

Affordability sections Exempt

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 10/01483</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the John Wallis Church of England Academy and proceed through the New Project Approval Process - 10/01483</p> <p>The Decision needed: Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DEF for the John Wallis Church of England Academy and proceed through the New Project Approval Process</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: November 2010</p> <p>Reason if Key Decision Significant service developments, reduction, changes in delivery</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? N/A</p> <p>Who is it necessary to consult? N/A</p> <p>Has the matter already been discussed by a Policy, Overview and</p>

Scrutiny Committee?:

Yes – CFE POSC Learning & Development

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes, Medium Term Plan

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Grahame Ward - Director Capital Programme and Infrastructure Group

Email:Grahame.ward@kent.gov.uk

Support documents

Affordability sections Exempt

Responsible Cabinet Member - Cabinet

Reference No: 10/01484

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

Batch 2 Academies - approval of appointment of Preferred Bidder to deliver the Batch 2 Academies and to progress to the finalisation of the Final Business Case - 10/01484

The Decision needed:

Batch 2 Academies - approval of appointment of Preferred Bidder to deliver the Batch 2 Academies and to progress to the finalisation of the Final Business Case

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet

Date:

November 2010

Reason if Key Decision

Significant service developments, reduction, changes in delivery

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Who and when?

N/A

Who is it necessary to consult?

N/A

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

Yes – CFE POSC Learning & Development

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes, Medium Term Plan

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Grahame Ward - Director Capital Programme and Infrastructure Group

Email Grahame.ward@kent.gov.uk

Support documents

Affordability sections Exempt

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 10/01528</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Kent Children’s Trust Governance Framework 10/01528</p> <p>The Decision needed: To agree a revised Governance Framework for children’s trust arrangements in Kent and to provide a progress report on the Kent Children’s Trust and local Trust Boards.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: November 2010</p> <p>Reason if Key Decision Affects more than 1 Electoral Division</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only N/A</p> <p>Who is it necessary to consult? All partners of the Kent Children’s Trust were consulted during the KCT review July – December 2009 and through a programme of Governance meetings (July – Sept 2010). Statutory partners/agencies as defined by The Children Act 2004 and the ASCL Act 2009</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Children, Families & Education - Vulnerable Children and Partnerships Policy Overview and Scrutiny Committee – 31st March 2010 & 29 June 2010</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital</p>

Programme?

Yes

Closing date for consultation/receiving comments:

On going representations can be made at any time

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Jo Ackroyd

joy.ackroyd@kent.gov.uk

Support documents

Summary of the Apprenticeships, Skills, Children and Learning Act and Statutory Guidance,

http://www.kenttrustweb.org.uk/UserFiles/CW/File/Childrens_Services/Kent_Children_S

_Trust/ASCL/New_Statutory_guidance.doc, KCT review: Final Report,

http://www.kenttrustweb.org.uk/Children/kct_change_for_children.cfm, Previous

Cabinet reports on KCT governance framework and children's trust arrangements:•

26 November 2007, •

15 September 2008, •

29 March 2010

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Autumn Budget Statement</p> <p>The Decision needed: Unlikely a decision will be required - likely the report will be for noting for information</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: November 2010</p> <p>Reason if Key Decision The Budget/MTP will be taken to County Council in February 2011 for final approval and therefore is not a 'Key Decision'. The Forward Plan is used as a mechanism to give added transparency to the discussion milestones of the Budget/MTP process (of which the Autumn Budget Statement is one)</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Information Only Who and when? N/a</p> <p>Who is it necessary to consult? N/a</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?? The Autumn Budget Statement will go to Budget IMG</p> <p>Is the Matter referred to in your Business Plan or Medium Term Capital Programme?</p>

N/a

Closing date for consultation/receiving comments:

N/a

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Lynda McMullan - Director of Finance

lynda.mcmullan@kent.gov.uk

Andy Wood - Head of Finance Management

andy.wood@kent.gov.uk

Dave Shipton - Finance Strategy Manager

dave.shipton@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 10/01494</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: A2 Cyclopark Project 10/01494</p> <p>The Decision needed: To seek approval to award contracts and legal agreements in order to deliver the Cyclopark project by spring 2012</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: November 2010</p> <p>Reason if Key Decision Approval to proceed is being sought from the Cabinet Member as contract is in excess of £1,000,000</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Report to PAG, Report to Cabinet Members</p> <p>Who is it necessary to consult? Project Advisory Group, Cabinet Members, Director of Environment, highways and Waste, Director of Economic Development, Directorate Finance Manager</p> <p>Closing date for consultation/receiving comments: N/A</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>

Your name, Your Service, Your phone number and email address:

Val Hyland - Regeneration And Projects Manager
Valerie.hyland@kent.gov.uk

Laurence Tricker - Project Manager- Cyclopark
Laurence.tricker@kent.gov.uk

Support documents

Tender documents for each contract will be provide (exempt as commercially sensitive)

Responsible Cabinet Member - Cabinet Member for Children, Families and Education

Reference No: 10/01485

Key Yes

Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.

Title:

Proposed change of age-range for Newington CE Primary School, Sittingbourne by the closure of the maintained nursery unit from 24 April 2011 - 10/01485

The Decision needed:

To issue a public notice to change the age-range for Newington CE Primary School, Sittingbourne by the closure of the maintained nursery unit from 24 April 2011

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Families and Education

Date:

November 2010

Reason if Key Decision

Significant service developments, reduction, changes in delivery

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Who is it necessary to consult?

Circulation list to include; MP, Local Members, Local Councils, Parents, Staff, Governors, Professional Associations, Diocesan Boards of Education, Local Childcare Providers. Consultation through the publication of a public consultation document, email and information on the KCC website

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

The proposal was discussed by the School Organisation Advisory Board on 14 July 2010 seeking permission to consult on the proposal and will return to the School Organisation Advisory Board in October 2010 to discuss the

outcome of the consultation

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Medium Term Plan

Closing date for consultation/receiving comments:

To be confirmed

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Alison Osborne - Area Education Officer (Canterbury / Swale)

Email: alison.osborne@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Children, Families and Education

Reference No: 10/01527

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Proposed New Primary School On The Goat Lees Estate, Ashford - 10/01527

The Decision needed:

Determine the outcome of competition notice issued on 12 February 2010

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Children, Families and Education

Date:

November 2010

Reason if Key Decision

Affects more than 1 Electoral Division

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

N/A

Who is it necessary to consult?

MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations and Diocesan Boards of Education.

Consultation will be carried out in accordance with KCC policy and The School Organisation (Establishment and Discontinuance of Schools) Regulations 2007

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

13 August 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

David Adams - Area Education Officer
01622 698550, Email:david.adams@kent.gov.uk

Support documents

School Organisation Advisory Board Reports – 17 July 2008, 7 January 2010

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 10/01507

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

East Kent Waste Project: Partner agreements 10/01507

The Decision needed:

That subject to the Executive Director of Environment, Highways and Waste being satisfied as to the detailed terms and conditions, he be authorised on behalf of the County Council to enter into any necessary inter authority legal agreements with the Council’s 4 East Kent local authority partners to deliver waste services in the period 2010- 2020.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

Between November 2010 and December 2010

Reason if Key Decision

Legal agreement between the authorities needed to be secured prior to letting of the joint contract for waste services but exact date of contact ward has been difficult to predict with accuracy. Complete dialogue procurement process has been extended on basis of legal advice received.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Who and when?
Successful tenderer

Who is it necessary to consult?

East Kent Leaders and Chief Executives Forum has already been consulted on the principles of the 5- way Inter Authority Agreement along with the East Kent Joint Arrangements Committee. The Agreement between Dover,

Shepway and KCC involves appropriate formal decision processes within each authority

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital

Yes, the East Kent Joint Waste project is identified in the Business Plan and is being factored into the MTFP.

Closing date for consultation/receiving comments:

The legal agreements need to be signed by the end of July.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Linda Davies (EH&W)

Tel: 01622 221500 - Email linda.davies@kent.gov.uk

Support documents

Cabinet Report East Kent Waste Project 30th Nov 2009

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 10/01501

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

East Kent Waste Project - 1001501

The Decision needed:

To agree the award of a collaborative contract for joint waste management services serving the over, Shepway, Canterbury, and Thanet district areas.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

Between November 2010 and December 2010

Reason if Key Decision

It is significant in terms of its effect on communities living or working in an area comprising one or more electoral divisions

Reason if this decision has been delayed/withdrawn from a previous plan

Competitive dialogue procurement process has been extended on basis of legal advice received.

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Who and when?

Successful tenderer

Local Members

Who is it necessary to consult?

East Kent Leaders and Chief Executives Forum.

East Kent Joint Arrangements Committee

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital
Yes

Closing date for consultation/receiving comments:
Tender return date 16 July 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:
Linda Davies (EH&W) - Tel: 01622 221500
Email linda.davies@kent.gov.uk

Support documents
EK Waste Project

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 10/01526

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Inclusive Design & Place-making Technical Appendix - 10/01526

The Decision needed:

To adopt the Inclusive Design & Place-making document as a technical Appendix for the Kent Design Guide (December 2005)

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

November 2010

Reason if Key Decision

This document will become KCC technical policy as part of the Kent Design Guide (December 2005)

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Who is it necessary to consult?

This document will go through wide spread stakeholder and public consultation as part of the process of drafting and finalising the contents of the document.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

The plan is to present the document to the July Environment Highways & Waste Policy Overview Scrutiny Committee (EHW POSC).

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Inclusive access is a key Kent Highway Services/KCC principle

Closing date for consultation/receiving comments:

Public consultations will close by the end of September 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Simon Allum, Mobility Management Team Leader, Sustainable Transport Team, KHS: 01622 221968

Email Simon.allum@kent.gov.uk

Support documents

Inclusive Design Technical Appendix, Kent Design Guide, DDA/DED

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 10/01541

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

To agree fees in respect of applications to divert or stop up public rights of way under provisions contained within the Town and Country planning Act 1990 - 10/01541

The Decision needed:

Local Planning Authorities are granted a power under the Town and Country Planning Act 1990 to stop up or divert public footpaths, bridleways and restricted byways when they are affected by authorised outline or detailed development. In most instances within Kent the local planning authority is the District or Borough Council.

Kent County Council Countryside Access service has entered into Service Level Agreement with Ashford Borough Council to carry out the necessary procedures on their behalf on all Public Path Orders under the Town and Country Planning Act 1990.

There is no statutory costs for carrying out this service, therefore the County Council must set its own costs, as outlined in the Cost Schedule

Although, at present, this relates to work undertaken on behalf of Ashford Borough Council there is a possibility that should this prove successful then it may be offered to other Borough and District Council. The same costs as outlined in the Cost Schedule would then apply.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

November 2010

Reason if Key Decision

N/a

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Who and when?

N/A

Who is it necessary to consult?

Cabinet Member for Environment Highways and Waste

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

Decision to carry out Town and Country Planning Act 1990 work on behalf of Ashford Borough Council was agreed by members, but not the costs.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

No

Closing date for consultation/receiving comments:

Before 01 October 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Sonia Coventry, Countryside Access Service

Sonia.coventry@kent.gov.uk

Support documents

Cost schedule for Town and Country Planning Act 1990, Public Path Orders works undertaken by Kent County Council on behalf of District and Borough Councils.

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 10/01572

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:
Technical Directive

The Decision needed:
To approve the Technical Directive

Section 2 – Who is taking the final decision and when

Who is taking the Decision
Cabinet Member for Environment, Highways and Waste

Date:
November 2010

Reason if Key Decision
N/a

Reason if this decision has been delayed/withdrawn from a previous plan
N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only
Who and when?
Joint Transportation Boards after EHW POSC

Who is it necessary to consult?
CIA has been submitted
Internal consultation with technical officers
Kent Police have already been consulted

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:
Yes, EHW POSC on 4th November 2010

Is the matter referred to in your Business Plan or Medium Term Capital

Programme?

Included in Technical Services & Asset Management Business Unit Level Business Plan 2010/2011

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Rachel Best - Kent Highway Services
01622 798466, Rachel.best@kent.gov.uk

Support documents

Signs & Road Markings Policy, POSC report for Signs & Road Markings Policy and Technical Directive

<p>Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste</p> <p>Reference No: 10/01573</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Barrier & Pedestrian Guardrailing Policy</p> <p>The Decision needed: To approve the policy</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Environment, Highways and Waste</p> <p>Date: November 2010</p> <p>Reason if Key Decision N/a</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? Joint Transportation Boards after EHW POSC</p> <p>Who is it necessary to consult? CIA has been submitted Internal consultation with technical officers</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Yes, EHW POSC on 4th November 2010</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital</p>

Programme?

Included in Technical Services & Asset Management Business Unit Level Business Plan 2010/2011

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Rachel Best, Kent Highway Services
01622 798466, Rachel.best@kent.gov.uk

Support documents

Barrier & Pedestrian Guardrailing Policy, POSC report for Barrier & Pedestrian Guardrailing Policy

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 10/01574

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Signs & Road Markings Policy

The Decision needed:

To approve the policy

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

November 2010

Reason if Key Decision

N/a

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Who and when?

Joint Transportation Boards after EHW POSC

Who is it necessary to consult?

CIA has been submitted

Internal consultation with technical officers

Consultation with Kent Police has already been done

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

Yes, EHW POSC on 4th November 2010

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Included in Technical Services & Asset Management Business Unit Level Business Plan 2010/2011

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Rachel Best - Kent Highway Services
01622 798466 - Rachel.best@kent.gov.uk

Support documents

Signs & Road Markings Policy, POSC report for Signs & Road Markings Policy and Technical Directive

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 10/01574

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Passive Safety Policy

The Decision needed:

To approve the policy

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

November 2010

Reason if Key Decision

N/a

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Who and when?

Joint Transportation Boards after EHW POSC

Who is it necessary to consult?

CIA has been submitted

Internal consultation with technical officers

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

Yes, EHW POSC on 4th November 2010

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Included in Technical Services & Asset Management Business Unit Level
Business Plan 2010/2011

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Rachel Best - Kent Highway Services
01622 798466 - Rachel.best@kent.gov.uk

Support documents

Passive Safety Policy, POSC report for Passive Safety policy

<p>Responsible Cabinet Member - Cabinet Member for Communities</p> <p>Reference No: 10/01531</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: The Edenbridge Centre - 10/01531</p> <p>The Decision needed: To authorise the Managing Director for Communities to enter into a contract for the Edenbridge Centre on behalf of KCC subject to satisfactory terms and conditions being agreed.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Communities</p> <p>Date: November 2010</p> <p>Reason if Key Decision Affects more than one electoral division</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Who is it necessary to consult? District and town council, Community Centre stakeholders, Edenbridge Sport Association, local religious groups, Sport England and other statutory consultees, general public.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes</p> <p>Closing date for consultation/receiving comments:</p>

September 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Jonathan White, Finance and Asset Management, Communities,
01622 696904, Email jonathan.white@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Services</p> <p>Reference No: 10/01553</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Treatment of jointly-owned property in the residential charging calculation - 10/01553</p> <p>The Decision needed: To agree a change in the procedures for valuing a resident’s interest in jointly-owned property for the purposes of assessing their contribution to the cost of residential care.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Services</p> <p>Date: November 2010</p> <p>Reason if Key Decision This is a significant change in the way jointly-owned property is currently valued. Because of the complexities involved in this the current procedure is to ignore a resident’s interest in any property which is jointly-owned. Whilst not wishing to revisit existing residents’ assessments, it is recommended that we change the procedure for new residents from January 2011. It is proposed that a default position be adopted whereby a resident’s interest is worked out by multiplying their % share by the full market value of the whole property. If this is disputed then an expert valuation of the resident’s interest will be obtained from an independent chartered surveyor. If implemented this change is expected to save approximately ¼ to ½ a million each year.</p> <p>It is proposed that residents who are unable or unwilling to release their interest in any jointly-owned property will be offered Temporary Financial Assistance provided all joint owners agree to having a legal charge placed on the property. It is also proposed that we should make a further stipulation that any debt be settled within one year of the resident’s death, if the property is not sold by then.</p> <p>It is important to point out that If the property is jointly owned with certain people who still live in the property it will be completely disregarded in the charging assessment. These people include the spouse, partner, a relative who is aged over 60 or incapacitated or a child of the resident, or a lone</p>

parent who is the resident's ex partner. In addition discretion is available to disregard the property if it is occupied by a carer of the resident. The question of valuing the resident's share will not arise in these cases and nothing in the proposed change will affect this situation.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Who and when?

N/A

Who is it necessary to consult?

N/A. This is a change in procedure and the interpretation of the existing rules as laid down in the Charging for Residential Accommodation Guide (CRAG).

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

No

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Chris Grosskopf, Policy and Service Standards, Kent Adult Social services.
Tel: 01622 696611 (7000 6611)

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Services</p> <p>Reference No: 10/01545</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: The Future of Day Opportunities for People with Learning Disabilities in Ashford - 10/01545</p> <p>The Decision needed: Approval for a new service model for the re-provision of In-house Day Services for People with a Learning Disability in the Ashford District, which once established will lead to the closure of Ashford Day Opportunities Service.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Services</p> <p>Date: November 2010</p> <p>Reason if Key Decision The need to modernise services and respond to changing demand</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only N/A</p> <p>Who is it necessary to consult? Service users, parent carers, staff, trade unions and other key stakeholders have all been extensively consulted over the design of the new service model over recent months.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee? No</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

June 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Andrew McMillan - Project Manager

andrew.mcmillan@kent.gov.uk

Support documents

Valuing People Now White Paper, KCC's 'What Makes a Good Day' Policy document

<p>Responsible Cabinet Member - Cabinet Member for Corporate Support Services and Performance Management</p> <p>Reference No: 10/01487</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Tendering of the KCC Asbestos Surveys & Resultant works framework - 10/01487</p> <p>The Decision needed: Tendering of the KCC Asbestos Surveys & Resultant works framework</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Corporate Support Services and Performance Management</p> <p>Date: November 2010</p> <p>Reason if Key Decision It is significant in terms of its effect on communities living or working in an area comprising one or more electoral divisions</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>By Regular Updates, Verbal and Written</p> <p>Who is it necessary to consult?</p> <ul style="list-style-type: none"> • Building Maintenance & Minor Works team – KCC Property Group • Health & Safety Board • KCC Directorates <p>Closing date for consultation/receiving comments: N/A</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>

Your name, Your Service, Your phone number and email address:

Terry Whitlock - Manager, Maintenance & Minor Works Department
Terry.whitlock@kent.gov.uk

Lynn Keeley - Contract Manager (zone 2)
Lynn.keeley@kent.gov.uk

Support documents

Exempt

Responsible Cabinet Member - Cabinet Member for Corporate Support Services and Performance Management

Reference No: 10/01546

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Land Registry Tunbridge Wells - 10/01546

The Decision needed:

To enter into lease arrangement with Tunbridge Wells Borough Council as part of the Work Place Transformation programme and Total Place Programme

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Corporate Support Services and Performance Management

Date:

Not before November 2010

Reason if Key Decision

The value of the lease is more than £100k per annum, therefore is outside the delegated decision level

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Who and when?

Cabinet, Group Leaders and Local Members as part of the overall Work Place Transformation programme

Who is it necessary to consult?

Formal consultation will be required for any staff who will be affected by potential moves in this area. Informal discussions and consultations with elected members

Has the matter already been discussed by a Policy, Overview and

Scrutiny Committee?:

Work Place Transformation is a regular item on the Corporate Policy Overview & Scrutiny Committee and Land Registry will form part of the next update (the last update was July 2010). Land Registry formed part of the Total Place submission to government that was discussed at the 8 April Corporate POSC

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

The principle to find a solution for office accommodation in the South West Kent area is in the business plan

Closing date for consultation/receiving comments:

Staff consultation depends on the timescales for moving therefore is yet to be confirmed

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Tanya Oliver - Director Strategic Development & Public Access
tanya.oliver@kent.gov.uk

Support documents

Exempt Report

West Kent Office draft jul 2010 v2 nb

Appendix 1 LRB final

Total Place submission to government 5 February 2010 (part of the April Corporate POSC papers) Strategic Development Unit Business Plan 2010/11
Better Work Places Update to Corporate POSC July 2010

<p>Responsible Cabinet Member - Cabinet Member for Regeneration and Economic Development, Cabinet Member for Environment, Highways and Waste, Leader of the Council, Cabinet Member for Finance</p> <p>Reference No: 07/01108</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Kent Thameside Strategic Transport Programme - 07/01108</p> <p>The Decision needed: Authorisation for the Executive Director Strategy, Economic Development & ICT to negotiate and execute legal agreements for the Kent Thameside Strategic Transport Programme and establish its governance and management structure (in consultation with the Executive Director Environment, Highways & Waste and the Director of Law & Governance.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Regeneration and Economic Development, Cabinet Member for Environment, Highways and Waste, Leader of the Council, Cabinet Member for Finance</p> <p>Date: November 2008</p> <p>Reason if Key Decision Kent County Council to act as the Accountable Body for the Kent Thameside Strategic Transport Programme. This is a planned £200m package of major transport infrastructure improvements for the Kent Thameside area to enable the planned level of development to proceed bringing regeneration benefits. The programme would be funded by public sector grants and private sector contributions requiring a number of separate funding agreements and would be delivered over the next 15 years. Management of this risks involved will be a key responsibility for KCC</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan Key Decision has been delayed from July 2010 to assess the implications of Government announcements relating to the Comprehensive Spending Review that includes the public sector funding commitments to the Programme</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>

Consultees

Circulation of the Draft Report carried out in May 2010 with:

Portfolio holders as mentioned above

Local Members in Dartford & Gravesham

Executive director Strategy, Economic Development & ICT

Executive Director Environment Highways & Waste

Corporate Finance

Legal

Dartford Borough Council

Gravesham Borough Council

Report on implications of Government's Comprehensive Spending Review planned for Chief Officers Group (28th July) and Cabinet Members (6th September)

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Stephen Dukes - Principal Project Officer

stephen.dukes@kent.gov.uk

Support documents

Decision 07/01108 - Economic Appraisal for Kent Thameside Strategic Transport Programme September 2009

<p>Responsible Cabinet Member - County Council</p> <p>Reference No: 10/01544</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Bold Steps for Kent - The Medium Term Plan to 2014 - 10/01544</p> <p>The Decision needed: Approval of Bold Steps for Kent - The Medium Term Plan to 2014 the replacement towards 2010 which will expire 30th September 2010.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision County Council on recommendation of Cabinet</p> <p>Date: December 2010</p> <p>Reason if Key Decision Appendix 3 of the KCC Constitution (as amended 22nd July 2010) states that the 'Strategic Statement' (i.e Towards 2010 or its successor documents) requires debate and approval by Council.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? N/a</p> <p>Who is it necessary to consult? N/a</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee? Yes all Policy Overview and Scrutiny Committees</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p>

Yes- the replacement for Towards 2010 is in the Corporate Policy Team
Business Operating Plan 2010/11

Closing date for consultation/receiving comments:
12 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:
David Whittle - Policy Manager
david.whittle@kent.gov.uk

Support documents
None.

<p>Responsible Cabinet Member - County Council</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: A New Operating Framework (working title)</p> <p>The Decision needed: Following both an informal and formal consultation process, the County Council will be invited to approve a revised senior management structure for KCC, including a revised senior pay policy, values and competency framework.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision County Council</p> <p>Date: December 2010</p> <p>Reason if Key Decision Not applicable</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only At its meeting on 11 October 2010, the Cabinet will be asked to endorse the decision of the Group Managing Director to commence a formal consultation process with affected individuals. Consultation will also be undertaken with Cabinet Members and leading Opposition Members in terms of the overall proposals.</p> <p>Some aspects of this matter will be referred for consideration to the Personnel Committee</p> <p>Who is it necessary to consult? Those individuals potentially affected by the proposed restructuring.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?</p>

The proposals being made to the Cabinet on 11 October will be referred to the Cabinet Scrutiny Committee, which is proposed to meet the same day or very soon after 11th October, so as not to delay the formal consultation process.

Is the matter referred to in any Business Plan or Medium Term Capital Programme?

No

Closing date for consultation/receiving comments:

3 December 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Katherine Kerswell, Group Managing Director.
katherine.kerswell@kent.gov.uk (01622 694000)

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Communities</p> <p>Reference No: 10/01502</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: St John’s Library Sevenoaks - 10/01502</p> <p>The Decision needed: Close the existing service point and replace with alternative provision in line with the Library and Archives Strategy and modernisation of services</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Communities</p> <p>Date: December 2010</p> <p>Reason if Key Decision Significant effect on KCC’s services to the community</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan It is necessary to refine the consultation in order to better inform the final decision</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only No</p> <p>Who is it necessary to consult? Sevenoaks Town Council, library members and the wider community, including the primary school</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p>

Yes - in the Annual Operating Plan and The Library and Archive Strategy

Closing date for consultation/receiving comments:

30th November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Cath Anley, Head of Libraries and Archives.

01622 696517, Email cath.anley@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Communities</p> <p>Reference No: 10/01525</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Archives and Local History Service Development Plan - 10/01525</p> <p>The Decision needed: Seeking approval to implement the Development Plan via Cabinet member or Cabinet decision</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Communities</p> <p>Date: December 2010</p> <p>Reason if Key Decision This development plan represents a strategic change for the service with Countywide implications</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Who and when? See below</p> <p>Who is it necessary to consult? The ‘Understanding Our Past Changing Our Future’ Vision document was made widely available via the web, at libraries and archive centres and through meetings with various history groups across Kent. Comments were received from the general public, customers, stakeholders, special interest groups and national bodies.</p> <p>There will be further consultation between July-September 2010 to inform the</p>

development plan.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

The strategy will be discussed at the POSC meeting on 9th July 2010

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

31st September 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Cath Anley, Head of Libraries and Archives 01622 696496
cath.anley@kent.gov.uk

Stuart Bligh, Archives and Local History Manager 01622 6905202
stuart.bligh@kent.gov.uk

Support documents

'Understanding Our Past, Changing Our Future' 2009 Archives and Local History Service POSC Report July 2010

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Care Quality Commission Annual Performance Assessment Rating – 2009/10</p> <p>The Decision needed: A decision is not required – the report is for information only. The Care Quality Commission Annual Performance Assessment of Kent Adult Social Services – 2009/10 is published in November 2010 and is not a ‘Key Decision’. Kent Adult Social Services are required to formally report the rating to Cabinet.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: Not before January 2011</p> <p>Reason if Key Decision N/A</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only N/A</p> <p>Who is it necessary to consult? N/A</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee? No. The Care Quality Commission Annual Performance Assessment of Kent Adult Social Services – 2009/10 will go to the Corporate Management Team in December 2010.</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Oliver Mills – Managing Director, Kent Adult Social Services
01622 694888, oliver.mills@kent.gov.uk

Nick Sherlock – Head of Planning and Public Involvement
01622 696175, nick.sherlock@kent.gov.uk

Katherine Stephens – Senior Planning Officer
01622 694556, Katherine.stephens@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Details of Provisional Grant Settlement</p> <p>The Decision needed: A decision will not be required – this item is for noting of information.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: January 2011</p> <p>Reason if Key Decision The Budget/MTP will be taken to County Council on 17th February 2011 for final approval and therefore is not a 'Key Decision'. The Forward Plan is used as a mechanism to give added transparency to the discussion milestones of the Budget/MTP process (of which the Provisional Grant Settlement is one).</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Consultees</p> <p>Informing Only Who and when? N/A</p> <p>Who is it necessary to consult? N/A</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee? Information on the Provisional Grant Settlement will go to Budget IMG.</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

N/A

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Lynda McMullan, Director of Finance, 01622 694550,

lynda.mcmullan@kent.gov.uk

Andy Wood, Head of Financial Management, 01622 694622,

andy.wood@kent.gov.uk

Dave Shipton, Finance Strategy Manager, 01622 694597,

dave.shipton@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Children, Families and Education</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Review Funding Formula for Schools</p> <p>The Decision needed: To agree redistribution of funding between schools based on simplification of the funding formula, mainstreaming of specific grants and the possibility of further delegation of centrally retained DSG.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Children, Families and Education</p> <p>Date: January 2011</p> <p>Reason if Key Decision Affects more than 1 Electoral Division</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only N/A</p> <p>Who is it necessary to consult? Schools’ funding Forum and all Schools’ (via an all schools’ consultation). Primary & Secondary Forums</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? No</p> <p>Closing date for consultation/receiving comments:</p>

November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Bob Smith, Head of Finance-CFE
01622 694980

Support documents

Background documents have been sent to the Schools' funding Forum and its sub group, Delegated Formula Funding Group. All papers are unrestricted. These can be viewed on the Kent Trust Web via the School Funding Forum DFFG link. CFE Finance will be arranging sessions for both headteachers and Governors to attend to find out more about the proposed changes during late October and November 2010.

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Services</p> <p>Reference No: 10/01508</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: The Future of Older Persons’ Provision in Kent County Council – Blackburn Lodge, Sheerness - 10/01508</p> <p>The Decision needed: Approval to proceed to transfer to an independent sector provider as partnering arrangement pending the outcome of consultation.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Services</p> <p>Date: January 2011</p> <p>Reason if Key Decision The need to modernise services and to respond to changing demands</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Local MPs, CQC</p> <p>Who is it necessary to consult? Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee? The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

Responsible Cabinet Member - Cabinet Member for Adult Social Services

Reference No: 10/01511

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

The Future of Older Persons’ Provision in Kent County Council – Bowles Lodge, Hawkhurst - 10/01511

The Decision needed:

Approval to proceed to closure to provide site for extra care sheltered housing pending the outcome of consultation.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Services

Date:

January 2011

Reason if Key Decision

The need to modernise services and to respond to changing demands

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Local MPs, CQC

Who is it necessary to consult?

Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.

Is the matter referred to in your Business Plan or Medium Term Capital

Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

Responsible Cabinet Member - Cabinet Member for Adult Social Services

Reference No: 10/01512

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

The Future of Older Persons’ Provision in Kent County Council – Cornfields, Dover - 10/01512

The Decision needed:

Approval to proceed to closure to provide site for extra care sheltered housing pending the outcome of consultation.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Services

Date:

January 2011

Reason if Key Decision

The need to modernise services and to respond to changing demands

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Local MPs, CQC

Who is it necessary to consult?

Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.

Is the matter referred to in your Business Plan or Medium Term Capital

Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

Responsible Cabinet Member - Cabinet Member for Adult Social Services

Reference No: 10/01509

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

The Future of Older Persons’ Provision in Kent County Council – Doubleday Lodge, Sittingbourne - 10/01509

The Decision needed:

Approval to proceed to transfer to an independent sector provider as partnering arrangement pending the outcome of consultation

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Services

Date:

January 2011

Reason if Key Decision

The need to modernise services and to respond to changing demands

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Local MPs, CQC

Who is it necessary to consult?

Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

Responsible Cabinet Member - Cabinet Member for Adult Social Services

Reference No: 10/01510

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

The Future of Older Persons’ Provision in Kent County Council – Kiln Court, Faversham - 10/01510

The Decision needed:

Approval to proceed to transfer to an independent sector provider as partnering arrangement pending the outcome of consultation.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Services

Date:

January 2011

Reason if Key Decision

The need to modernise services and to respond to changing demands

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Local MPs, CQC

Who is it necessary to consult?

Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.

Is the matter referred to in your Business Plan or Medium Term Capital

Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Services</p> <p>Reference No: 10/01514</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: The Future of Older Persons’ Provision in Kent County Council – Ladesfield, Whitstable - 10/01514</p> <p>The Decision needed: Approval to proceed to closure pending the outcome of consultation.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Services</p> <p>Date: January 2011</p> <p>Reason if Key Decision The need to modernise services and to respond to changing demands</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Local MPs, CQC</p> <p>Who is it necessary to consult? Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee? The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Services</p> <p>Reference No: 10/01513</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: The Future of Older Persons’ Provision in Kent County Council – Manorbrooke, Dartford - 10/01513</p> <p>The Decision needed: Approval to proceed to closure to provide site for extra care sheltered housing pending the outcome of consultation.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Services</p> <p>Date: January 2011</p> <p>Reason if Key Decision The need to modernise services and to respond to changing demands</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Local MPs, CQC</p> <p>Who is it necessary to consult? Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee? The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

Responsible Cabinet Member - Cabinet Member for Adult Social Services

Reference No: 10/01515

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

The Future of Older Persons’ Provision in Kent County Council – Sampson Court, Deal - 10/01515

The Decision needed:

Approval to proceed to closure pending the outcome of consultation.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Services

Date:

January 2011

Reason if Key Decision

The need to modernise services and to respond to changing demands

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Local MPs, CQC

Who is it necessary to consult?

Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.

Is the matter referred to in your Business Plan or Medium Term Capital

Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Services</p> <p>Reference No: 10/01516</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: The Future of Older Persons’ Provision in Kent County Council – The Limes, Dartford - 10/01516</p> <p>The Decision needed: Approval to proceed to closure pending the outcome of consultation.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Services</p> <p>Date: January 2011</p> <p>Reason if Key Decision The need to modernise services and to respond to changing demands</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Local MPs, CQC</p> <p>Who is it necessary to consult? Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee? The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital</p>

Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Margaret Howard, Director Commissioning and Provision – West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

Exempt report to Cabinet 14 June 2010

Responsible Cabinet Member - Cabinet Member for Adult Social Services

Reference No: 10/01504

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

The Future of Older Persons’ Provision in Kent County Council – Wayfarers, Sandwich - 10/01504

The Decision needed:

Approval to proceed to transfer to an independent sector provider as a going concern pending the outcome of consultation.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Services

Date:

January 2011

Reason if Key Decision

The need to modernise services and to respond to changing demands

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Local MPs, CQC

Who is it necessary to consult?

Users/Residents, Carers/Families, Staff, Trades Unions, Local Members and other key stakeholders through correspondence, roadshows, meetings.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

The matter will be discussed at the Adult Social Services Policy Overview and Scrutiny Committee, 25 June 2010 and again prior to any decision being taken.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

1 November 2010

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Margaret Howard, Director Commissioning and Provision - West Kent
01732 525219, Email margaret.howard@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Draft for Cabinet: Budget and council tax level for 2011/12 and Medium Term Plan 2011-15</p> <p>The Decision needed: This item is for noting of information and no decision is needed.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: February 2011</p> <p>Reason if Key Decision The Budget and council tax level for 2011/12 and Medium Term Plan 2011-15 will be taken to County Council on 17th February 2011 for final approval.</p> <p>The Budget Book and Medium Term Plan (Draft for Cabinet) will be considered at the Cabinet meeting on 10th January 2011, to resolve final proposals prior to County Council on 17th February 2011. Final details will be available on our grant settlement, as well as tabled information on collection fund and taxbase information from Districts.</p> <p>Although this is not a Key Decision, the Forward Plan is used as a mechanism to give added transparency to the discussion milestones of the Budget and MTP process.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? Public Consultation – October 2010</p>

Kent Youth County Council – October 2010
Trade Unions – January 2010
Business Community – January 2010

Who is it necessary to consult?

Public, Trade Unions, Business Community, Policy Overview & Scrutiny Committees

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

Policy Overview and Scrutiny Committees are involved throughout the budget process in order that their recommendations and priorities can be fed back to Cabinet Members.

In January Policy Overview and Scrutiny Committees and the Cabinet Scrutiny Committee will meet to consider the draft budget and make any final recommendations to Cabinet.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

The delivery of the Medium Term Plan and annual budget is listed as a key activity in the Corporate Finance Business Plan.

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Lynda McMullan, Director of Finance, 01622 694550,
lynda.mcmullan@kent.gov.uk
Andy Wood, Head of Financial Management, 01622 694622,
andy.wood@kent.gov.uk
Dave Shipton, Finance Strategy Manager, 01622 694597,
dave.shipton@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - County Council</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Budget and council tax level for 2011/12 and Medium Term Plan 2011-15</p> <p>The Decision needed: Approval of budget and council tax level for 2011/12 and Medium Term Plan 2011-15</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision County Council</p> <p>Date: February 2011</p> <p>Reason if Key Decision The Budget Book and Medium Term Plan (Draft for County Council) will be considered for approval at the County Council meeting on 17th February 2011.</p> <p>Although this is not a Key Decision as such, the Forward Plan is used as a mechanism to give added transparency to the milestones of the Budget and MTP process.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Consultees</p> <p>Informing Only Who and when? Public Consultation – October 2010 Kent Youth County Council – October 2010</p>

Trade Unions – January 2010
Business Community – January 2010

Who is it necessary to consult?

Public, Trade Unions, Business Community, Policy Overview & Scrutiny Committees

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

Policy Overview and Scrutiny Committees are involved throughout the budget process in order that their recommendations and priorities can be fed back to Cabinet Members.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

The delivery of the Medium Term Plan and annual budget is listed as a key activity in the Corporate Finance Business Plan.

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Lynda McMullan, Director of Finance, 01622 694550,
lynda.mcmullan@kent.gov.uk
Andy Wood, Head of Financial Management, 01622 694622,
andy.wood@kent.gov.uk
Dave Shipton, Finance Strategy Manager, 01622 694597,
dave.shipton@kent.gov.uk

Support documents

Budget Book 2011/12 Draft for County Council, Medium Term Plan 2011-15
Draft for County Council

Responsible Cabinet Member - Cabinet Member for Adult Social Services

Reference No: 10/01554

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Proposed Revision of Rates Payable and Charges Levied for Adult Services in 2011-2012 - 10/01554

The Decision needed:

Approval to the revision in the rates payable and charges levied by the Adult Social Services Directorate for services to clients for 2011-2012

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Services

Date:

February 2011

Reason if Key Decision

County wide changes in the fees charged & rates levied for Adult Social Services, with effect from April 2011.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

N/A

Who is it necessary to consult?

Consultation takes place with staff in the Adult Social Services Directorate and with Corporate colleagues. Before the report can be written information is required from an external organisation such as Benefits Agency/Department for Work and Pensions.

Potentially KASS could consult the public, should there be a proposed change to the charging policy.

Members are also consulted before the report is written, as part of the budget process.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes, it is referred to within the Directorates Revenue Business Plan for 2011-12.

Closing date for consultation/receiving comments:

End January 2011

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

John Holden, Senior Accounting and Budget Manager

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 10/01571

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Inclusive Design & Place-making Technical Appendix for the Kent Design Guide (December 2005)

The Decision needed:

It has been recognised that there is a need for clearer guidance and policy about inclusive design. Inclusive design ensures that the pedestrian environment is accessible for all members of society regardless of ability. In order to address this, a technical appendix to the Kent Design Guide has been drafted. The guidance aims to provide specific detail and guidance on how to address “accessibility for all” in Kent’s future built environment. The guidance in this document applies to the design of the public realm, including arrival at a building or public space, for new and redevelopment schemes. It does not intend to deal with matters inside buildings that are covered under Building Regulations, nor restate existing highway and streetscape guidance. The decision being requested is to adopt this guidance as formal policy.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

Not before February 2011

Reason if Key Decision

If agreed this document will become KCC policy along with the Kent Design Guide (December 2005) which will have implications for the design of new and redeveloped public realm in the county.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

- This document will have been through a process of professional stakeholder consultation, including local and national organisations

- EHW POSC
- Full public consultation

Informing Only

Who and when?

Who is it necessary to consult?

- Professional organisations
- NGO's
- Expert Groups
- Access Groups
- Public

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

Yes – EHW POSC (September and November)

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Not explicitly

Closing date for consultation/receiving comments:

Yet to go for Public Consultation – likely December-January 2011.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Simon Allum, Mobility Management Team Leader, Sustainable Transport Team, KHS, EHW.

01622 221968, Simon.allum@kent.gov.uk

Support documents

Final policy document when completed

<p>Responsible Cabinet Member - Cabinet Member for Children, Families and Education</p> <p>Reference No: 10/01566</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Closure of Kingsmead Primary school and Diocesan & Payne Smith CE Primry School and their replacement with a new Voluntary controlled primary school</p> <p>The Decision needed: Proposed amalgamation of the two above schools and the establishment of a new 2 form entry primary school, with maintained nursery unit on the current Kingsmead site, as a Voluntary Controlled Church of England School.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Children, Families and Education</p> <p>Date: March 2011</p> <p>Reason if Key Decision Affects more than 1 Electoral Division</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only N/A</p> <p>Who is it necessary to consult? MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations and Diocesan Boards of Education. Consultation will be carried out in accordance with KCC policy and The School Organisation (Establishment and Discontinuance of Schools) Regulations 2007</p> <p>Has the matter already been discussed by a Policy, Overview and</p>

Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

January 2011

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Martyn Doole Area Education Officer
0122728440, martyn.doole@kent.gov.uk

Support documents

A report will be presented to the school Organisation Advisory Board on 9 November 2010 requesting permission to consult. A report will be presented to the School Organisation Advisory Board on the outcome of the consultation on 3 march 2011

<p>Responsible Cabinet Member - County Council</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Local Transport Plan for Kent 2011-16</p> <p>The Decision needed: Agree LTP Strategy and 5 year Implementation Plan for local transport improvements (integrated transport schemes, maintenance and major scheme bids)</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision County Council</p> <p>Date: April 2011</p> <p>Reason if Key Decision Not a key decision, needs to be approved by Full Council</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when?</p> <p>A draft Local Transport Plan (LTP) has been sent out for consultation (5 October to 31 December 2010) to 200+ stakeholders</p> <p>Who is it necessary to consult?</p> <p>The Transport Act 2000 as amended places a duty on local transport authorities to consult bus and rail operators, public transport user groups, district councils, the Secretary of State for Transport and any other people they consider appropriate.</p> <p>Has the matter already been discussed by a Policy, Overview and</p>

Scrutiny Committee?:

A report was considered and approved on 14 September 2010 by the EHW Policy, Overview and Scrutiny Committee on a new method for prioritising the LTP budget for integrated schemes. This new method is the key “message” of the draft LTP.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – LTP3 is one of the key priorities for the Integrated Strategy and Planning Division

Closing date for consultation/receiving comments:

31st December 2010

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Rob Smith, Senior Transport Planner, Integrated Strategy and Planning, EHW
– 01622 221050 – robert.smith3@kent.gov.uk

Support documents

Draft Local Transport Plan for Kent 2011-16

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 10/01555</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Directorate and Service Unit Business Plans 2011/12</p> <p>The Decision needed: To approve the 2011/12 Business Plans</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: April 2011</p> <p>Reason if Key Decision Directorate and Service Unit Business Plans provide officers with the delegated authority to deliver the projects and activities set out for the year.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>The Business Plans set out how the Medium-Term Plan (Bold Steps for Kent) and the 2011/12 Budget will be delivered. There will be consultation with the public, staff, the business community, and partner organisations around the implications of Bold Steps for Kent and the budget reductions which the business plans will reflect. The business plans themselves will also set out the detailed consultation planned for the coming year.</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: Debra Exall, Head of Strategic Policy, 01622 221984</p> <p>Support documents Bold Steps for Kent (to be approved by the County Council on 16 December 2010) Budget 2011/12 (to be approved by the Cabinet then County Council in February 2011)</p>